*All areas in highlighted in YELLOW will need to be modified to fit the league’s needs. It’s important to reference your league’s constitution for relevant details.*

**XXXX Little League Board Nominations**:

An election-by-email is being conducted to elect Board of Directors for XXXX Little League to serve the coming season. We are requesting all members copied on this notice to submit nominations for the Board of Directors by responding to the email or using the link below **no later than DATE**. We will advise you of the accepted nominations via an electronic election ballot after date and will complete the election and notification process once votes are cast. Please watch your email for these important communications.

The role of the league’s Board of Directors is extremely important. The management of the property and affairs of the local league shall be vested solely in the Board of Directors. The directors shall, upon election, immediately enter upon the performance of their duties and shall continue in office until successors have been duly elected and qualify. When considering the individual for the Board please familiarize yourself with the roles and responsibilities: <https://www.littleleague.org/university/articles/roles-responsibilities-of-local-board-of-directors/>

We strongly urge you to participate in this democratic election process as the leadership, service and counsel afford you during the next term depends on your involvement.

Please respond to this email by Date and Time.

or

CLICK HERE (add link) to make a nomination.

The link will be live until 5 pm on DATE.

We appreciate your prompt attention to this very important matter.